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## The Albuquerque APA Chapter, Inc.

**Servicing Payroll & Human Resource Professionals**

*Presents: Top 10 Preventable Payroll / Human Resource Errors  
Presented By: Ford Timms, Automatic Data Processing*

**Speaker Bio:**

**Ford Timms**  
Mid Market District Manager  
Automatic Data Processing

**Ford is a Workforce Management Consultant for ADP. He has over 4 years of experience helping companies remain compliant with changing government regulations.**

**Ford earned his BBA from Anderson School of Management in HR and his MBA from The University of Phoenix.**

- **When:** Thursday, August 18, 2011
- **Time:** 11:15 am to 1:00 pm
- **Where:** MCM Elegante Hotel
- **Location:** 2020 Menaul NE (corner of University & Menaul)

Please note that the discounts below are given for individual members of affiliated organizations. Other attendees from your company are welcome but at the non-member price.

Registration Fees & Luncheon which includes tax & gratuity.

- \$20—Member of both The Albuquerque & National Chapters
- \$25—Member of National Chapter only  
(Membership Number Required)
- \$25—Member of The Albuquerque Chapter only  
\$30—Non-Members

Payable to The Albuquerque APA Chapter, Inc. Please mail your checks in advance to the address on the RSVP. **Late registration on or after August 12 will include a \$5.00 late registration fee.**

Chapter  
Sponsor:



Automatic Data Processing, Inc.

PO Box 81543  
Albuquerque, NM 87198-1543

Phone: 505-823-4923  
Fax: 505-82797-8620  
Email: [baragonapa@gmail.com](mailto:baragonapa@gmail.com)  
Brenda Aragon, CPP—President

**Need to recertify for your CPP or FPC?  
You will earn one (1) RCH for attending this luncheon.**

Luncheon  
Sponsor:



CERTIFIED PUBLIC ACCOUNTANTS | CONSULTANTS



The Albuquerque APA Chapter, Inc.

PO Box 81543  
Albuquerque, NM 87198-1543

Please complete.

Name: \_\_\_\_\_ Company \_\_\_\_\_

Work Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

If you RSVP and are included in our final count on **August 15th** you will be responsible for paying for your lunch whether you attend or not. Remember you can always send someone in your place.

## Registration and Payment

To register please fax this page to Traci Meter at 892-3371 by **Friday August 12th**, for early registration pricing. **Late registration: August 13-18 pricing will include a \$5.00 late registration fee.**

Payment can be made at the meeting.

On the day of the meeting please be sure to sign in and pick up a ticket for the grand door prize.

If you have not registered by returning this RSVP we may not have room for you at the meeting.

### *ATTENDEES Top 10 Preventable Payroll / Human Resource Errors*

Please note that the discounts below are given for individual members of affiliated organizations. Other attendees from your company are welcome to attend but at the non-member price.

COMPANY: _____		TOTAL AMOUNT DUE \$ _____			
_____		Member Of Both ALBQ & National	Member ALBQ only	Member of APA National	Non- Member
Circle amount due for each person attending					
Name _____	Nat Member #: _____	\$20	\$25	\$25	\$30
Name _____	Nat Member #: _____	\$20	\$25	\$25	\$30
Name _____	Nat Member #: _____	\$20	\$25	\$25	\$30
Name _____	Nat Member #: _____	\$20	\$25	\$25	\$30
Name _____	Nat Member #: _____	\$20	\$25	\$25	\$30

### Community Outreach Project Contribution—Casa Esperanza

I would like to donate \$5 \_\_\_\_\_ \$10 \_\_\_\_\_ \$15 \_\_\_\_\_ \$20 \_\_\_\_\_ Other \$ \_\_\_\_\_